

**Seagull Services/ Seagull Academy for Independent Living**  
**Board of Directors Meeting**  
**September 24, 2020 at 5:30 PM**  
**Meeting Conducted in the Sunshine**  
**Via Zoom/ Notification Provided**

**Board members in attendance via zoom:** Laura Fowler, Michael Cowan, Martin Zipern, Judith Dynia, Mary Helen, Deiana Brown, Jim Weber, Gary Swick, Pierre Rodriguez

**Not in attendance:** Katrina Long Robinson

**Quorum:** Achieved

**Staff In Attendance:** Daniel Stanislawczyk, Shenise Surinach, Carol O'Neill, Amy Brown, Olivia Morris

**Call to order:** Laura Fowler called the meeting to order at 5:42PM

**Approval of Agenda:** Motion to approve agenda made by Laura Fowler, seconded by Judy Dynia, agenda approved unanimously.

**Approval of June 25, 2020 Meeting Minutes:** Motion to approve June 25, 2020 meeting minutes made by Laura Fowler and seconded by Michael Cowan, minutes approved unanimously.

**Approval of Agenda: July 30, 2020 Meeting Minutes** Motion to approve July 30, 2020 meeting minutes made by Laura Fowler and seconded by Martin Zipern, minutes approved unanimously.

**Education Update by Amy Siegel-Brown, Principal**

As of now, there are 38 students enrolled with one to three that are pending. We are in the process of confirming IDs to make sure candidates are a good fit. Remote learning is going very well, some of the highlights are the Lunch Bunch which focuses on social and emotional learning twice a week. In addition, the life skills teacher will bring in guests to keep the students engaged. One of the challenges with virtual learning is being able to get students in classrooms with the use of passcodes. In response to increasing enrollment, Amy is currently running FaceBook video ads, and soon to use postcards. In regards to reopening plans, this includes more sanitizing equipment and getting a grant for an air purification system, as there are no windows in the school.

The issues that we are faced with when it comes to reopening is that many teachers are not ready to return, and even with following the CDC recommendations, there would be some difficulty with students keeping their masks on, which causes for concerns regarding cleanliness. Along with the many concerns, the majority of parents still prefer virtual learning.

#### **Department Update-Olivia Morris, Director of Supported Employment**

Olivia Morris opened with a brief introduction and background of herself. Olivia explained details of the Supported Employment program. Her department is conducting monthly training and 20hour workshops on self-advocacy and employment skills. Olivia has also created a virtual library that covers things such as, time management, hygiene, self-advocacy, and coping skills.

Currently, we have three active students working. One student has been working a year at Publix, the second has been working at Solid Waste for three months and the third is on the payroll for DD's Fashion Clothing Store. There are also nine supporting clients that are ready to work and Olivia is in the process of trying to find them employment. She is working closely with Amy, as well as the parents on IED goals, so at the end of the year, when parents and students reflect they can see that they've achieved their goals.

Virtual life has generated over 7K in revenue, in addition, we were selected to be featured in Youth Services School.

#### **Supported Employment Goals**

Increase clients by 10 or more by May 2021

Increase funding by 20K.

More event participation

Increase private pay clients

Virtual internships

Board assisting with job placement for clients

Dissemination of flyers

#### **Financial Report-Carol O'neill, Comptroller**

Carol reported that there were no significant changes for the month of August we came in relatively flat negative \$5,000. The checking account balance on August 31 was at 176k, sales revenue was at 50k, and expenses at \$56,000.

Approval of Financials: Motion to approve Financials by Laura Fowler and seconded by Judy Dynia, financials were unanimously approved.

#### **School Crisis Response- Presented by Dan Stanislawczyk**

The School District of Palm Beach County helped formulate our crisis response plan. The Crisis Response Plan focuses on evacuation /incident and command training with Media Relations and Law enforcement having a single point of contact.

Approval of School Crisis Response Plan: Motion to approve Financials by Laura Fowler and seconded by Michael Cowan, School Crisis Response Plan was unanimously approved.

**Disbursement Plan For Teacher Salary Increase Allocation-** Presented by Dan Stanislawczyk  
The Teacher Salary Increase allocation is created to increase teachers' salaries and improve the state's relative teacher salary position when compared with teacher salaries in other states. the allocation is divided by FEFP payments in one lump sum. There is a \$5,826.00 increase in teacher's salaries so they are close to where they need to be.  
80% must be toward classroom teachers and 20 % must be used toward support staff, \$1,437.00 was used towards Olivia's pay increase.

The State Legislature and Governor are pushing for an increased rate by 2025.

Approval of Disbursement Plan For Teacher Salary Increase Allocation- Motion to approve Disbursement Plan For Teacher Salary Increase Allocation by Laura Fowler and seconded by Mary Ellen, Disbursement Plan For Teacher Salary Increase Allocation was unanimously approved.

**Board Approval of Adoption of Florida Consortium State- Approved Evaluation System-**  
presented by Dan Stanislawczyk

This is to renew our membership it is a tool that is required by our charter, use of the roster verification system and allows us to participate in train webinars it is also beneficial for evaluating our teacher's and it gives us a voice in Tallahassee.

Approval of Adoption of Florida Consortium State- Approved Evaluation System - Motion to approve Adoption of Florida Consortium State- Approved Evaluation System by Judith Dynia and seconded by Gary Swick- Adoption of Florida Consortium State- Approved Evaluation System was unanimously approved.

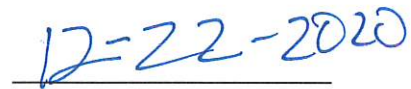
Meeting Adjourned 6:45PM

Meeting adjourned at 6:45PM

Respectfully submitted by:

A handwritten signature in blue ink, appearing to read "Jim Weber", written over a horizontal line.

Jim Weber  
Secretary

A handwritten date in blue ink, "12-22-2020", written over a horizontal line.

Date